

## Minutes of the 109<sup>th</sup> Annual General Meeting 19 July 2015

Meeting opened 13:07hrs

The meeting observed a period of silence in respect of deceased Members of the previous year.

Present – as per attendance sheet

The President welcomed guests, and acknowledged Life Members, including Member Ken Ryan, Mark Percy, Sid D'Ormay, Geoff James, Pat Thompson, Bob Callaghan & Michael Smith, Glen Clarke; 50-year Members and Member Kathy Neilson (Representing the Mayor, Randwick City Council)

### **Apologies:**

Graham Smith, Bob Bransdon, Bruce Notley Smith (Member for Coogee) & Matt Thistlethwaite (Member for Kingsford Smith), Simon Torsellini DOL Sydney Branch.

### **Matters arising from previous minutes**

There were no matters arising

### **Adoption of Previous AGM Minutes**

Previous minutes of 108<sup>th</sup> AGM held 20 July 2014 were accepted as a true record of meeting.

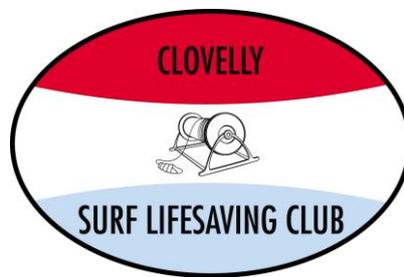
**Moved by:** Mark Percy **Seconded by:** Brad Peterson, and carried unanimously

### **Adoption of 109<sup>th</sup> Annual Report**

### **The President, Paul Smith addressed the meeting and spoke to the 109<sup>th</sup> Annual Report:**

*Thanks to all Office Bearers. It has been another successful year in regards to education of SRC, Bronze Medallions, IRB Drivers & Crew Certifications and ARTC Awards*

*Congratulation to Jessica Wheatley and all other training officers who helped with training for these awards. Patrols were of high standard thanks to Gerry McGuillon and the Life Saving committee. Once again the Masters Competitors did well. Thanks to Russell Byrne and Ryan Airlie for the Sportsman's lunch.*



*Rebecca Cocks in her first year as secretary has taken on a great work load and is coping extremely well. A big thanks to Rebecca and Erin O'Brien in organising the Annual Report*

*Also I would like to thank Margaret Murray, Office Administrator, for all her help during the season and hope she will stay for many more seasons.*

### **Treasurer Craig Wheatley (CW) addressed the meeting and spoke to the 109<sup>th</sup> Annual Report:**

*Following another successful year for the Club, I present the audited end of year financial report as at 30 April, 2015. Our Profit and Loss Statement shows a surplus figure of \$14,068.00 reflecting a decrease income by \$11,316.00 and increase in expenses by \$26,317.00. Decrease in Income and Increase in expenses is primarily due to:*

- 1. The 3 month period where Tom Caddy room was not in operation. . Top Cat catering lease finished on 31<sup>st</sup> May 2014 and Mopstar's lease commenced on 15<sup>th</sup> August 2014.*
- 2. Top Cat Catering submitted a number of old invoices that had to be paid by the club.*
- 3. There was an increase in competitors attending SLS Carnivals that increase registration fees.*

*The Surf Club currently holds cash reserves of \$240,495.00 across all three entities. Mopstar Catering has been our major source of income as well as providing the club with the benefit of a well-run Sunday and social events. Thank you Troy, Brendan and your staff.*

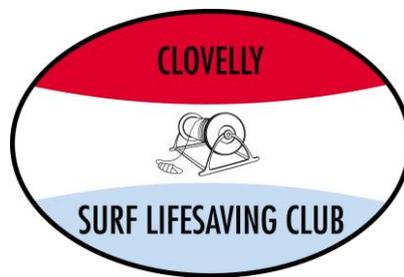
*Over the past 12 months, the Club has received grants from South Juniors of \$10,000.00 to assist with the purchase of two IRB motors, training defibrillators and boards. Surf Life Saving Australia kindly donated \$5,500.00 to assist with purchases of beach safety equipment. Randwick Council again provided us with a generous contribution of \$30,000.00 towards the everyday operations and maintenance costs of the club. The Sports' Lunch at Clovelly Hotel was once again an outstanding social and financial success. Thanks to Russell Byrne, Paul Smith and their helpers for raising valuable funds of \$10,182.00.*

*I would also like to thank Bill and Barry Phillips who have again completed a tremendous job in collecting the car park donations totalling \$22,929.00. Well done gentlemen, you have achieved a hat trick above \$20K !*

*This year the reduction in cash reserves is partly due to the refurbishment of the Tom Caddy room that included a full renovation of kitchen and bar areas. We also took the opportunity to renovate the care-taker's residence, both of these works totalling \$140,430.00. Thank you to Phil Sweeney for his expertise "at no cost" to ensure our refurbishment of Tom Caddy room costs were kept low as possible – we are all sincerely grateful.*

*Finally I would like to thank Bryan Mortensen who audited and arranged consolidation of accounts for the Surf Club, Nippers and Eskimos into one Financial Statement.*

*In conclusion we head into 2015/16 season in a sound financial position.*



Pat Thompson's congratulated the Board on the Annual Report and advised he had some questions about renovations done in the caretakers accommodations regarding competitive tendering for the renovations:

- CW advised that the tendering process was involved.
- A quote was received from Maroon Construction of \$22,500 GST inc. Considering we had to relocate the caretaker to new premises at an approximate cost of \$3-4K if a new builder was used it was more economical to not pay the relocation cost.
- Works were extensive, new kitchen, tiles, carpet and painting. CW advised we work for a Volunteer organisation. Accommodation of the Caretaker had to be considered as the Caretaker position is a hard one to fill.
- Competitive tendering is now in the updated By-Laws 9.6 – 3 quotes to be obtained and submitted.
- House Captain invited to monthly meetings.
- Scope of works and recommendations to be decided by Board.
- Ian Eccles (IE), House Captain wanted to know when quote for Caretaker accommodation renovations was submitted (date of quote submitted 04/11/2014).
- IE wished to know why one quote was received where due diligence suggests there should have been three (3) quotes submitted in the tendering process.
- IE was not consulted on works.
- Work approval was not managed correctly.
- The House Captain informed the meeting he was only consulted after the works were completed and asked for the President to provide any comment.
- President advised it will be discussed at next Management committee to sort out.

**Moved the Annual Report be adopted** *Peter Seeto* **Seconded by Ken Ryan** and carried unanimously

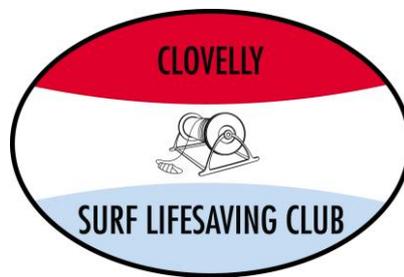
#### **Resolution of Affiliation with Surf Lifesaving Australia**

The President, Paul Smith asked for a mover and seconder that Clovelly Surf Life Saving Club continue it's affiliation with Surf Life Saving Australia through its Sydney Branch.

**Moved by Patrick Thompson** **Seconded by Glen Clarke** and carried unanimously

#### **Adoption of Revised Clovelly SLSC Constitution (revised)**

President asked Ken Ryan to speak on behalf of the Clovelly SLSC Constitution Review Committee to give an overview of the revised Clovelly SLSC Constitution.



*When we first started this exercise, I think about November last year, we probably thought it would be another bits and pieces adjustments like several previous ones, focusing on a couple of identified problem areas. It soon became apparent that to do the job properly we needed to start at page one and look at every Clause if we wanted to bring our Constitution and By Laws up to date and aligned with the various levels of SLS Constitutions. It is important that we have that alignment as each Associations Constitution overrides the one below it.*

*We considered the option of amending our existing Constitution as against writing a new one from scratch and the Management Committee ultimately directed us to proceed with the latter option, helped by SLSNSW providing a template or draft for Clubs to adopt to produce a Constitution compatible with their own.*

*There is no way that I can go through every bit of the resultant documents as they encompass something like 120 pages but I hope most of you have taken the opportunity to review online the draft Constitution that you are being asked to approve.*

*I will try and cover the major issues and then take any questions. To me the main change revolves around a concern I've had for some time and that is individuals exposure to uninsured Liability. The Club, through SLSNSW, carries Public Liability Insurance that protects Members engaged in the Club's activities. However many activities, primarily through our sub divisions, have been carried out by non- Members who would not have that cover, and Members who allowed that participation may also have been jeopardising their own protection. These new provisions mean that every Club activity must only involve "Members" either from the old existing Membership categories or the new category of "General Member".*

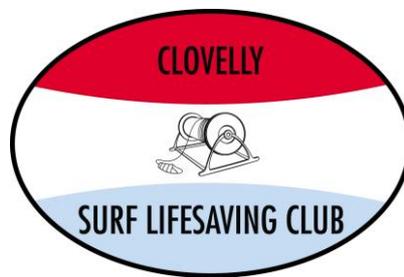
*There have been areas where our old Constitution was inconsistent with SLS creating problems for our Secretary, particularly with input to Surfguard. For reasons lost in history we had unique categories of Under 18, Veteran, Meritorious, Long Service Associate, Honorary Life, Eskimo, Nipper Coordinator and Swimming Club. All are now removed with some covered by the new General Member category provided by Surfguard.*

*Similarly the lower qualifying years of service for 55 and 60 year old Members to progress to the inactive categories, was not allowable under SLSA rules and that provision has been deleted. Reserve Active Membership can now be granted, under "exceptional circumstances" which could be applied to an active Member with age related issues.*

*The Management Committee should now be referred to as the "Board" to properly reflect their status in running what is now a major corporate entity. The Board will be expanded from 8 to 9 Members with the addition of a Director of Junior Activities, effectively replacing the position of Nipper President but with full Board voting rights. The new appointment will ensure closer cooperation and consistency in Club operations. The Board will be responsible for the financial viability of the Club and they thus have absolute authority to set fees. Whilst those fees will be tabled at the AGM ratification will no longer be required.*

*For the first time Members will have the right to bring an item of General Business to the AGM by giving 30 days' notice, in writing to the Board. Whilst discussions on general topics have previously been allowed to occur there has always been a Constitutional limit on General Business to any item for which notice has been given under the previous notice provisions and those provisions have now been expanded and should be rigidly applied.*

*This Sub Committee comprising Rebecca Cocks, Mark Percy, Glen Clarke, Warwick LaHood and myself, has put a lot of effort into this exercise over the last 8 or 9 months but I think we are all pretty satisfied with the results. The Management Committee has already enacted the*



*new By Laws but the Constitution itself can only be implemented by Special Resolution at a General Meeting so I commend the Draft Constitution to you.*

John McNamee asked for Clarification on rights of General Membership – all Members in the database are now covered by insurance. Have the right to submit and agenda item but no voting rights.

Peter Seeto congratulated the Constitution sub-committee on the new Constitution. It has introduced a new way of thinking and great way forward for the club.

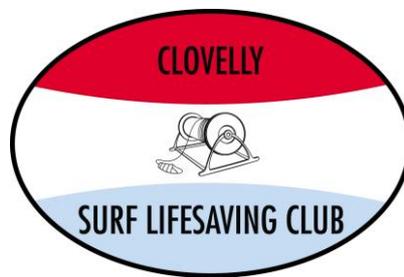
Cerin Campling wanted clarification on the ratio of Members to Active Members. She was advise the new “General” membership category does not affect this as it only looks at Associate to Active Members. All nipper parents will be registered as General Members.

Bob Callaghan asked about how much Nippers and Nipper parents will have to pay. Advised that Nippers will still be charged similar amounts to the current fee structure and Nipper Parent fee will need to cover capitation costs of approximately \$20.00 per person.

Eddie Emerson – thanked Board for his Membership category being updated to Active Reserve.

Gary Stubbs wanted to know if three quotes required is the new constitution for all non-urgent works. Ken Ryan advised in By-Laws is the information about quote requirements. Urgent repairs, 1 quote required and has to be approved by the Board.

**Special Resolution to Adopt the revised Clovelly SLSC Constitution**  
***Moved by Peter Seeto Seconded by John Daly and carried unanimously***



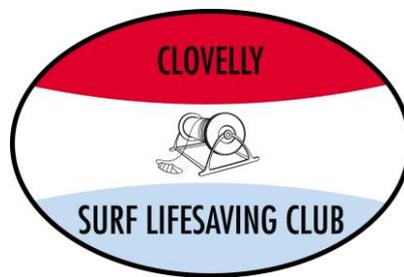
### Election of Office Holders for 2014-2015 Season

All office positions were vacated and the President Paul Smith vacated the chair and handed over to the Treasurer Craig Wheatley to take nominations for President for the 204-2015 season.

One nomination for President was received being Paul Smith who accepted the position, Paul then continued the election of office bearers for 2014-2015 season.

### The Following Members were elected to office for the season 2015-16

President	Paul Smith
Vice President	Russell Byrne
Vice President	Geoff James
Director of Finance	Craig Wheatley
Secretary	Rebecca Cocks
Director of Education	Jessica Wheatley
Director of Lifesaving	Tania Rouse
Director of Competition	No Nomination received –held over until next management meeting
Director of Junior Activities	Lee Killigrew
Assistant Director of Finance	No Nomination received –held over until next management meeting
Assistant Secretary	Erin O’Brien
Assistant Directors of Lifesaving	Warwick LaHood
Assistant Director of Education	Jenny McNamee
Boat Captain	Adam Maroon
Boat Vice Captain	No Nomination received –held over until next management meeting
IT Manager	Andrew Radnedge
IRB Captain	Gordon Manuel
Assistant IRB Captain	Andrew Goodieson
House Captain	2 nominations Ian Eccles & Glen Clarke. Secret Ballot. <b>Ian Eccles</b> elected by majority
Recruitment Officer	Christopher Thompson nominated <b>Kendra McCallum</b> from the floor, seconded by Glen Clarke
Junior Captain	Tania Rouse nominated <b>Madeleine Wheatley</b> from the floor seconded by Glen Clarke
Board Ski & Swim captain	John McNamee nominated <b>Tim Gannon</b> from the floor seconded by Gerry McGillion
Beach Captain	John McNamee
Radio Officer	John McNamee nominated <b>Eduardo</b>



	Sanchez from the floor seconded by Molly Cocks
Gear Steward	Geoff James nominated <b>Phil Sweeney</b> from the floor seconded by Glen Clarke
Assistant Gear Steward	Glen Clarke nominated <b>Sunia Collins</b> from the floor seconded by Peter Seeto
Publicity Officer	Glen Clarke nominated <b>Erin O'Brien</b> from the floor seconded by Molly Cocks
Social Secretary	Russell Byrne nominated Ryan Airlie from the floor seconded by Brad Peterson
Firsts Aid Officer	Roslyn Manuel
WHS Officer	Glen Clarke
Gym Manager	No Nomination received –held over until next management meeting
Member Protection and Information Officer	No Nomination received –held over until next management meeting

### Annual Subscription and Dues for the Season 2015-2016

President Paul Smith advised only change to subscriptions is the change to “New Bronze Candidates 18 & Over”. The Joining Fee for these Members will be \$200, to cover the cost of training manual, high visibility Vest & Clovelly Cap.

Ian Eccles asked why Veteran and Active Reserve Members do not pay the same for locker and gym as Active Member. Active Reserve & Veterans have done their time. The President advised this would be discussed at next Board meeting

### General Business.

There is no General Business for this meeting.

Meeting Closed 13.46 hours